

smartrack



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1. LOGIN SCREEN

User can login to the system by using [URL:https://www.smarttrack.co//login.php]. Following screen will be displayed to the user to enter login credentials.

- Username
- Password

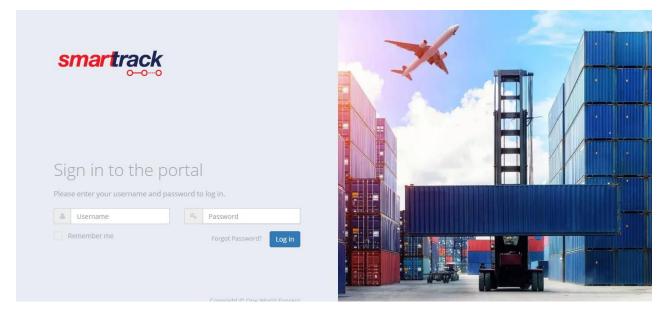


Figure 1-1 user panel Access Information

2. DASHBOARD

When user login to the system with valid credentials, system redirects user to Dashboard as shown below. There are 4 tiles displayed at top of the screen that represents

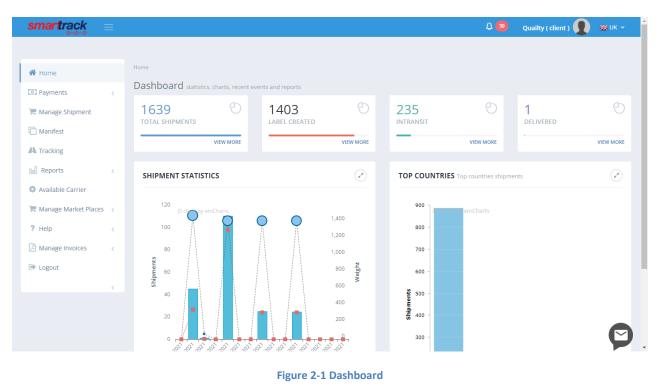
- Total Shipments
- Label Created
- IN transit
- Delivered

Following these tiles are two graphs displayed that are:

- Shipment Statistics Graph
- Top Countries Graph



User can also expand/collapse both graphs to full screen by clicking on the icon displayed at top right of the graph.



3. PAYMENTS

In Payments section, user will find following two modules:

- History
- Add Balance

3.1. History

On top of the screen, system will display the available balance of the user. System will list all the history of user transactions. Like in the following screen, user will know the Date of transaction, Method by which he is paying, Credit or Debit amount and Running Balance.



0-0-0							ty (client) 🌘	
👫 Home	Home Payment history							
Payments	I Payment His	tory				Download Excel	l File 🛛 📥 Dow	nload PDF File
History								
Add Balance	500.00 (GBP	0	8709.55 GBP	 56	9.8 GBF	0	0
Pending Payments	CURRENT CREDI	TLIMIT		CURRENT AVAILABLE BALANCE	CURF	RENT OUTSTAN	DING BILLING	
R Manage Shipment								
Manifest	Page < 1	of 58 View 150 🗸 I	ecords Found	total 8,626 records				
Tracking	Date	Method	Description		Amount	Money In	Money Out	Balance
		Method	Description		Amount	Money In	Money Out	Balance
Reports 🗸								
	From							Q 🗙
	From To							
Available Carrier		1	Paid Invoice	amount for invoice #INV1153	0.95 GBP	0.95 GBP	0.00 GBP	Q ★ -8,779.35 GBP
 Available Carrier Manage Market Places 	То	5 Barclays		amount for invoice #INV1153 amount for invoice #INV1154	0.95 GBP	0.95 GBP 78.88 GBP	0.00 GBP	
 Available Carrier Manage Market Places 	To	5 Barclays 7 Paypal	Paid Invoice					-8,779.35 GBP
 Available Carrier Manage Market Places Help 	To for the second secon	5 Barclays 7 Paypal 8 Cheque	Paid Invoice Paid Invoice	amount for invoice #INV1154	78.88 GBP	78.88 GBP	0.00 GBP	-8,779.35 GBP -8,778.40 GBP
 Available Carrier Manage Market Places Help 	To	 Barclays Barclays Paypal Cheque Bank Transfer 	Paid Invoice Paid Invoice Paid Invoice	amount for invoice #INV1154 amount for invoice #INV1155	78.88 GBP 20.25 GBP	78.88 GBP 20.25 GBP	0.00 GBP 0.00 GBP	-8,779.35 GBP -8,778.40 GBP -8,699.52 GBP
Available Carrier Manage Market Places Help Manage Invoices	To	 Barclays Paypal Cheque Bank Transfer Bank Transfer 	Paid Invoice Paid Invoice Paid Invoice Paid Invoice	amount for invoice #INV1154 amount for invoice #INV1155 amount for invoice #INV1156	78.88 GBP 20.25 GBP 0.20 GBP	78.88 GBP 20.25 GBP 0.20 GBP	0.00 GBP 0.00 GBP 0.00 GBP	-8,779.35 GBP -8,778.40 GBP -8,699.52 GBP -8,679.27 GBP
 Available Carrier Manage Market Places Help 	To	 Barclays Paypal Cheque Bank Transfer Bank Transfer Cheque 	Paid Invoice Paid Invoice Paid Invoice Paid Invoice Paid Invoice	amount for invoice #INV1154 amount for invoice #INV1155 amount for invoice #INV1156 amount for invoice #INV1157	78.88 GBP 20.25 GBP 0.20 GBP 1.59 GBP	78.88 GBP 20.25 GBP 0.20 GBP 1.59 GBP	0.00 GBP 0.00 GBP 0.00 GBP 0.00 GBP	-8,779.35 GBP -8,778.40 GBP -8,699.52 GBP -8,679.27 GBP -8,679.07 GBP

Figure 3-1 Payment History

User can download excel file and PDF file as shown below.

А	В	С	D	E	F
Account Sta	tement				
Booking Date	Payment Method	Description	Dr Amount	Cr Amount	Balance
26-02-2019		Shipment #71420 payment	0.10 GBP	0.00 GBP	9,999.40 GBP
26-02-2019		Shipment #71424 payment	0.10 GBP	0.00 GBP	9,999.50 GBP
20-02-2019		Shipment #71326 payment	0.10 GBP	0.00 GBP	9,999.60 GBP
19-02-2019		Shipment #71358 payment	0.10 GBP	0.00 GBP	9,999.70 GBP
19-02-2019	Cash	Recharge	0.00 GBP	10,000.00 GBP	9,999.80 GBP
22-01-2019		Invoiced amount for invoice# INV12	0.10 GBP	0.00 GBP	-0.20 GBP
15-01-2019		Invoiced amount for invoice# INV11	0.10 GBP	0.00 GBP	-0.10 GBP

Figure 3-2 Payment History excel file

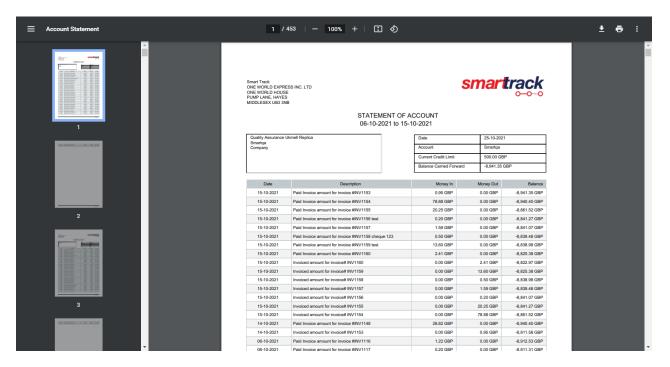


Figure 3-3 Payment History pdf file

3.2. Add Balance

In our system, we have two types of Account; Prepaid and Postpaid.

Only Prepaid account users will be able to add balance.

User can add balance by Paypal, Bank Transfer, Barclay's and Cheque as shown in the figure below.

$smartrack_{\omega \to \omega} \equiv$	🗘 🥶 🛛 Quailty (client) 🚺 🗮 UK 🗸
Home + Add balance	
Payments ~ O Add Balance	
History Balance Information	
Add Balance Amount Route Currency Select Currency C	
Pending Payments Pay By	
Te Manage Shipment	
C Manifest	Sancel Cancel
A Tracking	
🖬 Reports 🗸	
Available Carrier	
📜 Manage Market Places 🗸	
? Help v	
🖄 Manage Invoices 🗸 🗸	
🕞 Logout	
• •	
2011-2021 © SmartTrack	Ÿ

Figure 3-4 Add Balance for Prepaid Account



4

smartrac



Once, user has added balance in his account, a request will be generated by the system to the Parent account to approve the request. After approval, user will be able to use that balance in generating shipments.

# Home		Home Pending payment					
Toolbox	<	■ Pending Payment					
Find Waybill	<						
Remote Areas	<	Page < 1 > of 1 V	iew 20 V records Found tot	al 1 records			
👗 User		Date	Account	Method 🕴	Description	Amount	Action
🗞 Accounts		From To		Cash +			
0 Operation	<	17-01-2019	MRUGAACC	Cash	Recharge	100.00	Appove Reject
希 Manage Warehouse	<						
Manage Quotation		Page < 1 > of 1 V	ew 20 v records Found tot	al 1 records			
Payments	~						
History							
Add Balance							
Pending Payments							



4. MANAGE SHIPMENTS

Shipments are basically the parcels that client need to deliver from one place to the other. Once, user has added balance in his account, a request will be generated by the system to the Parent account to approve the request. After approval, user will be able to use that balance in generating shipments. User can add shipments through following two processes:

- Add New Shipment via the webpage
- Upload Shipment Data by downloading CSV template and then importing it There are three types of shipments base on services
- Dispatch (Source to destination)
- Collection (Collect parcel from user destination)
- Drop off (User can submit their parcel nearby his own location)

User will navigate to "Manage Shipment" tab from navigation panel and a list of all shipments are displayed here as shown in the figure below



smartrack ≡									🗘 🧿 Quailty (client) 🚺	💥 UK 🔻
😤 Home	Home + Ship	ment									
m Home											
Payments <	i≡ Ship	oment list							+ Create Shipment 🕹 Imp	ort 📃 Manage	e Address
📜 Manage Shipment					~						
C Manifest	Manif	est Label M	erge Existing Label	Fetch Label							
A Tracking											
Reports <	Page <	1 > of 98	View 20 🗸 records	Found tota	I 1,947 records					ACTION	~
Available Carrier											
🦷 Manage Market Places ⊰		Created	Source HAWB	Contact $^{\ominus}$	City Country	Weight (Kg)	Status	Service $ ilde{ au}$	Tracking No	Reason	Actions
? Help <	٩	From 🗎	Source	Conta	City	Weight	Status 👻	Service -	Tracking No		
🖄 Manage Invoices <	×	To 🗎	HAWB		Select Country ~						
🕩 Logout		21-10-2021	st Csv ST225ICR1634826828	Julia 038	Split United Kingdom	29.515	Label Created	Parcelforce 24	PBFF2768780001 Parcel List		ß
<		21-10-2021	st Csv ST225CSW1634826828	Julia 039	Elbasan United Kingdom	1.987	Label Created	Sweden Post Registered	LM239358465SE Parcel List		ß
		21-10-2021	st Csv ST225LCI1634826828	Julia 040	Radvili?kio United Kingdom	0.126	Label Created	Yodel Xpress Sp	JD0002210164297430 Parcel List	Remote Area	ß
		21-10-2021	st Csv ST225KOM1634826827	Julia 034	T?rma Greece	29.170	Label Created	E-commerce Economy	VI50017944 Parcel List		ß
		21-10-2021	st Csv ST225SGV1634826827	Julia 035	Cetinje United Kingdom	30.000	Received	Silver Lining Two Man Delivery	STEXGB00000149195GB00UB33NB6 Parcel List		

Figure 4-1 Shipment List

4.1.Add New Shipment via webpage

User can go to add new shipment screen by clicking on "Add New Shipment" button displayed at the top of the Shipment List screen. Following screen will be displayed to add a new consignment after populating all required fields.

smartrack ≡					Development (admin) 🚺 🛛 💥 UK 🗸 👘
😤 Home	Home				
🔅 Toolbox 🗸	Create/Update Shipment				
Find Waybill <					
💭 Remote Areas 🛛 <		ver Country *	Service * 🖲 More Info		Dispatch Collection Drop-Off
Luser	Account () More Info	ng Number 🖲 More Info	L]	bd
Accounts	Receiver Details				Address List
Manage Warehouse	Company 🔲 Contac	ct Person *	Email		Telephone 📞
X Manage Flights	Address Line 1 * Q	ss Line 2	Address Line 3	8	City *
Manage Quotation	State Q Postco	ode * Find			Add to Address Book No
Warehouse Mgmt <	Parcel Details Total Items Apply to all pieces				
Payments <	Weight (kg) * Value	Length (cm)	Height (cm)	Width (cm)	
🚚 Manage Deliveries 🛛 <	Value Value Items Weight kg *	0	0	0	
Permissions & Actions <	0.000 0.000	0			
Carriers <	Consignment Details	Currency	– Item Type –		

Figure 4-2 Add New Shipment (Consignment)

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4.2.Add New Shipment via CSV import

User can also add a new shipment by importing .csv file through import button displayed next to Add New Shipment button on "Manage Shipment" list. Import screen is displayed in the figure below.

smartrack	≡					Q 🞱	Quailty (client) 🚺 🛛 🗮 🛛
🖀 Home		Home + Shipment + Import					
Payments	<	≛ Import Shipment				≣List +0	Freate Shipment 🦻 Create Template
📜 Manage Shipment		Select Account		Select User			
🗋 Manifest		SMARTQA		v qa_clien	t		
A Tracking		Select CSV Template		Select file to	import		
Reports	<	Default Template	- View Delete			Select file Imp	port
Available Carrier							
		≣ Account [SMART	QA] Services				
📜 Manage Market Plac	es <						
? Help	<						
Manage Invoices	<	Carrier	Services		Origin Country	Weight	Allowed Max Dimension
➡ Logout		C An Post	ANPOST [STANPSTIE]		Ireland	0.00Kg - 30.00Kg	0.00 cm
		Aramex	ARAMEX PRIOIRTY PARCEL EXPRESS [STAMX0PPX]		United Kingdom	0.00Kg - 30.00Kg	120.00 cm
	<	📄 Asendia UK	COLISSIMO STANDARD [STASESTND]		United Kingdom	0.00Kg - 30.00Kg	100.00 cm
		📄 Asendia UK	ASENDIA PREMIUM GOODS COURIER [STASEPREM]		United Kingdom	0.00Kg - 30.00Kg	120.00 cm
		📄 Asendia UK	ASENDIA E-PAQ SELECT COURIER [STASEPRON]		United Kingdom	0.00Kg - 30.00Kg	0.00 cm
		BRT ITALY	BRT ITALY [STBRTSTND]		Italy	0.00Kg - 30.00Kg	0.00 cm
		📄 Canada Post	EXPEDITE EDI [STCAPEX02]		Canada	0.00Kg - 30.00Kg	0.00 cm
		 ता 	CTT EXPRESSO [STCTTEXPR]		United Kingdom	0.00Kg - 30.00Kg	150.00 cm

Figure 4-3 Add New Shipment via CSV import

The newly added shipments are displayed in the list with "Ready to Print" status.

Secounts												TION	~
Accounts		Page <	1 >	of 2618 View	20 🗸 records Fo	ound total 52,345 rec	ords				AC	TION	· ·
📽 Operation	<												
🕷 Manage Warehouse	<		Created $~~$	Accounts	Source HAWB	Contact	City Country	Weight (Kg)	Status	Service	Tracking No	Reason	Action
🛪 Manage Flights	<	٩	m	Account ~	Source	Contact	City	Weight	Ready To Print 👻	Service -	Tracking		
Manage Quotation		×	m		HAWB		Select Country ~						
Warehouse Mgmt	<		20-10- 2020	SMARTQA	st Web 1603195184	Old	Hayes United Kingdom	10.000	Ready To Print	Yodel Xpect 48 XI Pod	Parcel List		۵
0 Payments	<		19-10- 2020	SMARTQA	st Web 1603129848	Acvb	Hayes United Kingdom	30.000	Ready To Print	Yodel Xpect 48 XI Pod	Parcel List		Ľ
Manage Deliveries	<		19-10- 2020	SMARTQA	st Web 1603126947	55	Hayes United Kingdom	27.000	Ready To Print	Yodel Xpect 48 XI Pod	Parcel List		۵
Permissions & Actions	<		16-10- 2020	OWE	st Web OWE1000007WMS	Birmingham Service Centre	Birmingham United Kingdom	20.000	Ready To Print	Dhl Uk Collection	Parcel List		C
 Carriers Agents 	<		15-10- 2020	DAVIDTEST	st Web asdsadasdasd	Zxczxc	London United Kingdom	1.000	Ready To Print	Yodel Xpress Sp	Parcel List		۵
R Manage Shipment			15-10- 2020	OWE	st Web 1602758739	Birmingham Service Centre	Birmingham United Kingdom	20.000	Ready To Print	Dhl Uk Collection	Parcel List		۵
🗋 Manifest			15-10- 2020	OWE	st Web 1602758429	Birmingham Service Centre	Birmingham United Kingdom	10.000	Ready To Print	Dhl Uk Collection	Parcel List		۵
A Tracking			15-10- 2020	OWE	st Web	Birmingham Service Centre	Birmingham United Kingdom	200.000	Ready To Print	Dhl Uk Collection	Parcel List		۵

Figure 4-4 "Ready to Print" Shipments





4.3. Generate custom template

User can generate their own template for import csv.

Manage Shipment Manag			CSV Template	×		
Payments Annage Shipment Sect Account Scatt CQA Scatt CQA Scatt CQA Annage Shipment Scatt CQA Scatt CQA Scatt CQA Scatt CQA Annage Shipment Scatt CQA Scatt CQA Scatt CQA Scatt CQA Scatt CQA Annage Invokes Bandau UK Annage Invokes Annage Invokes Bandau UK Annage Invokes Annage Inv	😤 Home	Home - Shipment - Import	Template Name			
Manage Shipment Select Account Manfest Select CSV Template Select SV Template select county iso (Bripper county iso code (2 character)] Manage Shipment Select file Manfest Select file Manage Shipment select county iso (Bripper county iso code (2 character)] Manage Shipment select county iso (Bripper county iso code (2 character)] Manage Shipment select county iso (Breaker county iso code (2 character)] Manage Shipment select count iso order reference number) Available Carrier shipper contract (Name of the Shipper) Manage Invoices shipper enall (Small of the Shipper) Manage Invoices shipper address line 1 (sharest of the shipper) Manage Invoices shipper address line 1 (sharest of the shipper) Manage Invoices shipper city (City of the shipper) Manage Invoices shipper address line 1 (sharest of the shipper) Manage Invoices shipper didress line 2 (sharest of the shipper) Manage Invoices shipper address line 3 (shorest a of the shipper) Manage Invoices shipper didress line 3 (shorest a of the shipper) Manage Invoices shipper didress line 3 (shorest a of the shipper) Manage Invoices shipper didress line 3 (shorest a of the shipper) Manage Invoices shipper didress line 3 (shorest a of the shipper) Manage Invoices shipper didress line 3 (shorest a of the shipper) Manage Invoices shipper didress line 3 (shorest a of the shipper) Manage Invoices s		Import Shipment	Template Name	•	≣list +	Create Shinment
Manifest SMARTQA In Tracking Default Template Reports Manage Market Places <td></td> <td></td> <td>date added [Shipment create date]</td> <td></td> <td></td> <td>ereate remplate</td>			date added [Shipment create date]			ereate remplate
A Tracking receiver country iso code (2 character) service code [This is code of the Service that we are using] service code [This is code of the Service that we are using] order reference [This is code of the Service that we are using] order reference [This is code of the Service that we are using] order reference [This is code of the Service that we are using] order reference [This is code of the Shipper] shipper contact [Name of the Shipper] shipper contact [Name of the Shipper] shipper address line 1 [Address 1 of the shipper] shipper address line 2 [Address 1 of the shipper] shipper address line 2 [Address 1 of the shipper] shipper address line 2 [Address 1 of the shipper] shipper address line 2 [Address 1 of the shipper] shipper address line 3 [Address 1 of the shipper] shipper address line 3 [Address 1 of the shipper] shipper address line 3 [Address 1 of the shipper] shipper address line 3 [Address 3 of the shipper] shipper address line 3 [Address 3 of the shipper] shipper address line 3 [Address 3 of the shipper] shipper address line 3 [Address 3 of the shipper] shipper source (Forticode of the chy of tender) 000Kg - 30.00Kg 000			shipper country iso [Shipper country iso code (2 character)]			
Default Template is service code (This is code of the Service that we are using) Available Carrier is hipper company (Company Name of the Shipper) Available Carrier is hipper company (Company Name of the Shipper) Ahnage Market Places is hipper contact (Name of the Shipper) Ahnage Invoices is hipper address line 1 (Address 1 of the shipper) Annage Invoices is hipper address line 1 (Address 1 of the shipper) Annage Invoices is hipper address line 1 (Address 1 of the shipper) Annage Invoices is hipper address line 1 (Address 2 of the shipper) Annage Invoices is hipper address line 1 (Address 2 of the shipper) Annage Invoices is hipper address line 1 (Address 2 of the shipper) Annage Invoices is hipper address line 1 (Address 2 of the shipper) Annage Invoices is hipper address line 2 (Address 2 of the shipper) Annage Invoices is hipper address line 2 (Address 2 of the shipper) Annage Invoices is hipper address line 2 (Address 2 of the shipper) Annage Invoices is hipper address line 2 (Address 2 of the shipper) Annage Invoices is hipper address line 2 (Address 2 of the shipper) Invoice is hipper address line 2 (Address 2 of the shipper) Invoice is hipper address line 2 (Address 2 of the shipper) Invoice is hipper postcode (Postcode of the chy of sender) Invoice is hipper postcode (Postcode of the chy of sender) Invoice is hipper postcode (Postcode of the chy of sender)			receiver country iso [Receiver country iso code (2 character)]			
Available Carrier ander reference (This is order reference number) shipper company (Company Name of the Shipper) shipper contact (Name of the Shipper) shipper contact (Name of the Shipper) shipper telephone (Phone Number of the shipper) shipper address line 1 (Adress 1 of the shipper) shipper address line 2 (Adress 2 of the shipper) shipper address line 2 (Adress 2 of the shipper) shipper state (State of the chy of sender) <		· · · · · · · · · · · · · · · · · · ·	service code [This is code of the Service that we are using]		Select file	nport
# Account [SMART shipper company (tompany (tame of the Shipper) * Halp shipper contact [Name of the Shipper] Manage Invoices shipper realit[Enail of the Shipper] An age Invoices shipper address line 1 (Address 1 of the shipper] An age Invoices shipper address line 2 (Address 1 of the shipper] An address line 2 (Address 1 of the shipper] shipper address line 2 (Address 1 of the shipper] Asendia UK shipper address line 2 (Address 1 of the shipper] Asendia UK shipper state [State of the shipper] Asendia UK shipper state [State of the shipper] Shipper state [State of the shipper] som 0.00Kg - 30.00Kg 100.00 cm Shipper state [State of the shipper] som 0.00Kg - 30.00Kg 100.00 cm			order reference [This is order reference number]			
* Help Shipper contact (yame of the shipper) Manage Invoices Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper address line 1 (Address of the shipper) A nost Shipper (Di (Di y of the shipper) A nost Shipper postcode (Fostcode of the chy of sender) A nost Shipper postcode (Fostcode of the chy of sender) A not dit (K) Shipper postcode (Fostc	Available Carrier	I Account [SMART(shipper company (Company Name of the Shipper)			
Carrier Shipper tellahl (Hall Ot de Shipper] try Weight Allowed Max Dimension © An Post Shipper tellephone (Phone Number of the shipper] 0.00(g - 30.00)(g 0.00(g - 30.00)(g 0.00 cm © Aramex Shipper address line 1 (Adress 2 of the shipper] 0m 0.00(g - 30.00)(g 0.00 cm © Aramex Shipper address line 2 (Adress 2 of the shipper] 0m 0.00(g - 30.00)(g 00.00 cm © Asendia UK Shipper state [State of the shipper] 0m 0.00(g - 30.00)(g 00.00 cm © Asendia UK Shipper state [State of the shipper] 0m 0.00(g - 30.00)(g 0.00 cm © Asendia UK Shipper state [State of the shipper] 0m 0.00(g - 30.00)(g 0.00 cm © Asendia UK Shipper state [State of the shipper] 0m 0.00(g - 30.00)(g 0.00 cm © Asendia UK Shipper state [State of the shipper] 0m 0.00(g - 30.00)(g 0.00 cm © Asendia UK Shipper state [State of the shipper] 0m 0.00(g - 30.00)(g 0.00 cm © Bst TrALV Shipper state [State of the shipper] 0.00(g - 30.00)(g 0.00 cm 0m	📕 Manage Market Places ⊰		shipper contact [Name of the Shipper]			
Implementation Shipper deephone (phone kunder of the mipper) 0.00(g - 30.00kg 0.00 cm Implementation Shipper address line 1 (Address 1 of the shipper) 0.00 cm 0.00 cm Implementation Shipper address line 2 (Address 2 of the shipper) 0.00 cm 0.00 cm Implementation Shipper address line 3 (Address 3 of the shipper) 0.00 cm 0.00 cm Implementation Shipper address line 3 (Address 3 of the shipper) 0.00 cm 0.00 cm Implementation Shipper address line 3 (Address 3 of the shipper) 0.00 cm 0.00 cm Implementation Shipper address line 3 (Address 3 of the shipper) 0.00 cm 0.00 cm Implementation Shipper state (State of the shipper) 0.00 cm 0.00 cm Implementation Shipper state (State of the shipper) 0.00 cm 0.00 cm Implementation Shipper state (State of the shipper) 0.00 cm 0.00 cm Implementation Shipper state (State of the shipper) 0.00 cm 0.00 cm 0.00 cm Implementation Shipper state (State of the chip of sender) 0.00 cm 0.00 cm 0.00 cm	? Help <		shipper email [Email of the Shipper]			
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shipper address line 2 [Address 2 of the shipper] 5000 (g = 30.00 kg 100.00 cm Asendia UK shipper (g = 30.00 kg 100.00 cm Asendia UK shipper (g = 30.00 kg 100.00 cm Asendia UK shipper (g = 30.00 kg 0.00 kg = 30.00 kg 100.00 cm Asendia UK shipper (g = 30.00 kg 0.00 kg = 30.00 kg 0.00 cm BRT (TALY shipper state [State of the shipper] 0.00 kg = 30.00 kg 0.00 cm Shipper postcode [Postcode of the chy of sender] 0.00 kg = 30.00 kg 0.00 cm	🕩 Logout	C An Post	shipper address line 1 [Address 1 of the shipper]		0.00Kg - 30.00Kg	0.00 cm
shipper address line 3 (Adress 3 of the shipper] som 0.00Kg - 30.00Kg 120.00 cm Asendia UK shipper (tj (Chy of the shipper]) som 0.00Kg - 30.00Kg 0.00 cm Asendia UK shipper state [State of the shipper] som 0.00Kg - 30.00Kg 0.00 cm BRT (TALY shipper postcode (Postcode of the chy of sender) 0.00Kg - 30.00Kg 0.00 cm Canada Post shipper postcode (Postcode of the chy of sender) 0.00Kg - 30.00Kg 0.00 cm		Aramex	shipper address line 2 [Address 2 of the shipper]	dom	0.00Kg - 30.00Kg	120.00 cm
		📄 Asendia UK	shipper address line 3 (Address 3 of the shipper)	dom	0.00Kg - 30.00Kg	100.00 cm
		📄 Asendia UK		dom	0.00Kg - 30.00Kg	120.00 cm
Image: Strict in the image: String in the image: Strict in the image: Strict in the image: Strict		📄 Asendia UK	shipper city [City of the shipper]	dom	0.00Kg - 30.00Kg	0.00 cm
		BRT ITALY	Shipper state (State of the shipper)		0.00Kg - 30.00Kg	0.00 cm
CTT Ceclever company [Company Name of the receiver] 200m 0.00Kg - 30.00Kg 150.00 cm		Canada Post	shipper postcode [Postcode of the city of sender]		0.00Kg - 30.00Kg	0.00 cm
		(ब) टाग	receiver company [Company Name of the receiver]	dom	0.00Kg - 30.00Kg	150.00 cm

Figure 4-6 Custom template

4.4. Status of Shipments

Following are the statuses of shipments that depicts in which state user's shipment is:

4.4.1. Invalid

A shipment is invalid if there is any error but its HAWB number is created. It means user can remove that error and shipment will be available to deliver.



mart rack =									Q 🥹	Quailty (clier	nt) 🚺	💥 UK
Home		Home + Shipr	nent									
2 Payments	<	:≡ Ship	ment list						+ Create Shipm	nent 1 Import	🗐 Manage	Address
Manage Shipment												
Manifest		Manife	est Label M	erge Existing Label Fe	tch Label							
Tracking												
Reports	<	Page <	1 > of 15	View 20 🗸 records	Found total 300 recon	ds				(ACTION	~
Available Carrier												
Manage Market Places	<		Created	Source HAWB	Contact	City Country	Weight (Kg)	\$tatus +	Service	Tracking No	Reason	Actions
P Help	<	٩	From	Source	Contact	City	Weight	Invalid -	Service -	Tracking No		
Manage Invoices	<	×	To 🗎	HAWB		Select Country ~						
Logout			21-10-2021	st Csv ST225XKA1634826825	Julia 029	Elbasan Albania	30.000	Invalid	Owe Mfnp	Parcel List	Pleas	
	<		21-10-2021	st Csv ST225SLN1634826820	Julia 014	Harmignies Belgium	30.000	Invalid	Gis NI Standard	Parcel List	T712:	
			21-10-2021	st Csv ST225KFH1634826819	Julia 013	Zaandijk Netherlands	2.000	Invalid	Hux Standard	Parcel List	0, -D	
			21-10-2021	st Csv ST225UVW1634826817	Julia 009	Guaro, Mlaga Belgium	2.000	Invalid	Deutsche Post Packet Plus (e)	Parcel List	Pleas	
			18-10-2021	st Csv ST225LKF1634559531	Julia 029	Elbasan Albania	30.000	Invalid	Owe Mfnp	Parcel List	Pleas	
			18-10-2021	st Csv	Iulia 014	Harmignies	30.000	Invalid	Gis Ni Standard		T712:	

Figure 4-7 "Invalid" Shipments

4.4.2. Hold

User can hold any shipment if he doesn't want to deliver that parcel on the day. He can UN hold and send that shipment when feasible for him.

martrack ≡									🗘 홸 Quailty (client)	💥 UK 🗸
Home	Home + Shipn	nent									
Payments <	:≡ Ship	ment list							+ Create Shipment	ort 🛛 🖪 Manage	e Address
Manage Shipment											
] Manifest	Manife	st Label Me	erge Existing Label F	etch Label	J						
Tracking											
Reports <	Page <	1 > of 98	View 20 v records	Found total	1,947 records					ACTION	~
Available Carrier											
Manage Market Places 🧹		Created \Rightarrow	Source HAWB	Contact	City Country	Weight (Kg) [‡]	Status 🔶	Service \Rightarrow	Tracking No	Reason	Actions
Help <	٩	From 🛗	Source	Contac	City	Weight	Status +	Service 👻	Tracking No		
Manage Invoices <	×	To 🗎	HAWB		Select Country ~						
Logout		21-10-2021	st Csv ST225ICR1634826828	Julia 038	Split United Kingdom	29.515	Hold	Parcelforce 24	PBFF2768780001 Parcel List		
<		21-10-2021	st Csv ST225CSW1634826828	Julia 039	Elbasan United Kingdom	1.987	Hold	Sweden Post Registered	LM239358465SE Parcel List		
		21-10-2021	st Csv ST225LCI1634826828	Julia 040	Radvili?kio United Kingdom	0.126	Hold	Yodel Xpress Sp	JD0002210164297430 Parcel List	Remote Area	
		21-10-2021	st Csv ST225KOM1634826827	Julia 034	T?rma Greece	29.170	Hold	E-commerce Economy	VI50017944 Parcel List		
		21-10-2021	st Csv ST225SGV1634826827	Julia 035	Cetinje United Kingdom	30.000	Hold	Silver Lining Two Man Delivery	STEXGB00000149195GB00UB33NB6 Parcel List		
		21-10-2021	st Csv ST225UHB1634826826	Julia 032	Velika Nedelja United Kingdom	2.000	Hold	Yodel Xpress 24 Non Pod	JD0002210164297429 Parcel List		T Ç

Figure 4-8 "Hold" Shipments

4.4.3. Deleted

smartrack

CLIENT MANUAL

User can delete any shipment if he had added any shipment but do NOT want that shipment to be delivered or if someone has cancelled that order. If for any reason user wants to delete his shipment without further processing, amount of the shipment added on label creation will be refunded and added to his account.

smartrack =								A	³⁰ Quailty (clier	it) 🚺	X UK
🕈 Home	Ho	me • Shipment									
2 Payments	<	≔ Shipment list						+ Create Si	hipment 🛛 🏝 Import	関 Manage	Address
R Manage Shipment											
] Manifest		Manifest Label	Merge Existing Label F	etch Label							
Tracking											
Reports	<	Page < 1 > of	1 View 20 🗸 records	Found total 8 records					[ACTION	~
Available Carrier											
Manage Market Places	<	Created	Source HAWB	Contact	City Country	Weight (Kg)	Status	Service 🗍	Tracking No	Reason	Actions
P Help	<	Q From	Source	Contact	City	Weight	Deleted +	Service 👻	Tracking No]	
Manage Invoices	<	× To 🗑	HAWB		Select Country ~						
▶ Logout		06-10-2021	st Web STGB1633546237GB45	Stellar Test	London United Kingdom	1.000	Deleted	DhI Uk Collection	4595702322 Parcel List		
	<	23-09-2021	st Web STGB1632396086GB88	Test Agent	Test City United Kingdom	2.000	Deleted	Dhl Uk Collection	4400803632 Parcel List		
		23-09-2021	st Web STGB1632395644GB78	Stellar Test	London United Kingdom	1.000	Deleted	DhI Uk Collection	4819822921 Parcel List		
		23-06-2021	st Api 16244725107531	Darcy Stokes	Hayes United Kingdom	1.000	Deleted	Yodel Xpress Sp	Parcel List		
		16-06-2021	st Api STGB1623867253GB29	Darcy Stokes	Hayes United Kingdom	1.000	Deleted	Yodel Xpress Sp	JD0002210164290641 Parcel List		
		16-06-2021	st Web STGB1623864167US60	Test	London United States	1.000	Deleted	DhI Uk Collection	3665568023 Parcel List		Y

Figure 4-9 "Deleted" Shipments

4.4.4. <u>Ready to Print</u>

When user creates an accurate shipment, it is displayed in the list as a "Ready to Print" shipment. User can then generate its label to continue further process on it.



	=								Q 🕘	Quailty (clie	ent) 🚺	💥 UK
Home		Home + Ship	ment									
Payments	<	i≡ Ship	oment list						+ Create Shipm	ent 🛃 Import	🖪 Manaj	ge Address
📕 Manage Shipment											<u> </u>	
🗋 Manifest		Manife	est Label M	erge Existing Label Fe	etch Label							
Tracking												
Reports	¢	Page <	1 > of 99	View 20 v records	Found total 1,969 rec	Tords					ACTION	~
Available Carrier					round total 1,505 rec							
- Manage Market Places	5 <		Created	Source HAWB	Contact 🔶	City Country	Weight (Kg)	Status 🍦	Service	Tracking No	⊕ Reaso	n Actions
? Help	<	٩	From 🛗	Source	Contact	City	Weight	Status -	Service -	Tracking No		
								1. 1	I J			
A Manage Invoices	<	×	То	HAWB		Select Country ~						
	<	×	To 💼 25-10-2021	HAWB st Csv ST225EU01635172168	Julia 028	Select Country ~ Split United Kingdom	1.000	Ready To Print	Yodel Xpect 48 Pod	Parcel List		D
	<	_		st Csv	Julia 028 Julia 029	Split	1.000	Ready To Print Ready To Print	Yodel Xpect 48 Pod Owe Mfnp			0
			25-10-2021	st Csv ST225EU01635172168 st Csv		Split United Kingdom Elbasan				Parcel List		
			25-10-2021	st Csv ST225EU01635172168 st st Csv ST225EUH1635172168 st st Csv	Julia 029	Split United Kingdom Elbasan Albania Siattum United Kingdom Williamstown	30.000	Ready To Print	Owe Mfnp	Parcel List Parcel List		
 Manage invoices Logout 			25-10-2021 25-10-2021 25-10-2021	st Csv ST225EU01635172168 st st Csv ST225EU11635172168 st st Csv ST225EU1635172167 st st Csv ST225EU1635172167 st	Julia 029 Julia 026	Split United Kingdom Elbasan Albania Slattum United Kingdom	30.000	Ready To Print Ready To Print	Owe Mfnp Yodel Xpress 24 Pod	Parcel List Parcel List Parcel List		0

Figure 4-10 "Ready to Print" Shipments

4.4.5. Label Created

When user generates label of any shipment, its status changes to "Label Created" and it will be available to further process. Tariff amount will be deducted from the account as well.

smartrack =									🗘 🤨 Quailty	(client) 🚺	💥 UK 🦄
* Home	Home = Shi	pment									
										_	
Payments <	i≡ Shi	pment list							+ Create Shipment 1 Im	port 🔤 Mana	ge Address
📕 Manage Shipment	Mani	fest Label M	erge Existing Label	Fetch Lab							
🗋 Manifest	Wall		erge Existing Laber	Teten Lao							
A Tracking											
Reports <	Page <	: 1 → of 70	View 20 v record	is I Found to	tal 1,390 records					ACTION	~
Available Carrier			20 1 10010	is produce to							
Manage Market Places 🧹		Created	Source HAWB	Contact	City Country	Weight (Kg)	Status	Service $ ilde{ arrow}$	Tracking No	Reason	Actions
? Help <	٩	From 🛗	Source	Cont	City	Weight	Label Created +	Service -	Tracking No		
A Manage Invoices <	×	To 🗎	HAWB		Select Country ~						
Logout		21-10-2021	st Csv ST225CKJ1634826818	Julia 011	Szczecin Italy	30.000	Label Created	Dac Italy	DAC502440LHR Parcel List		ß
<		21-10-2021	st Csv ST225BHK1634826817	Julia 008	San Giovanni Canavese Italy	1.750	Label Created	Sweden Post Registered	RE885563063SE Parcel List		ß
		21-10-2021	st Csv ST225GOC1634826817	Julia 010	777777 Portugal	30.000	Label Created	Ctt Expresso	EQ445471796PT Parcel List		ß
		21-10-2021	st Csv ST225ITK1634826816	Julia 005	77777-77777777 United Kingdom	1.500	Label Created	Hermes 2 Day	T01NLA0000012379 Parcel List		ß
		21-10-2021	st Csv ST225QFX1634826816	Julia 007	Denain United Kingdom	30.000	Label Created	Parcelforce 24	PBFF2768776001 Parcel List		
		21-10-2021	st Csv ST225KLD1634826813	Julia 001	Cookeville United Kingdom	0.050	Label Created	Royal Mail Tracked 48 (e)	JV790965742GB Parcel List		





4.4.6. <u>Received</u>

When OWE operational team receives any customer's parcel, its status is changed to "Received".

smartrack =										🗘 ³ Quailty (client) 🚺	₩UK v
N Home		Home • Shipn	nent									
2 Payments		:= Chin	ment list							+Create Shipment	ort 🛛 🖪 Manage	
	<	:= Stilb	mentilist							+Create Shipment	ort 🔄 🕅 Manage	Address
Manage Shipment		Manife	st Label Me	erge Existing Label	Fetch Label							
Manifest												
Tracking												
Reports	<	Page <	1 → of 6 \	/iew 20 ♀ records	Found total	109 records					ACTION	~
Available Carrier												
Manage Market Places	<		Created	Source HAWB	Contact	City Country	Weight (Kg) $\stackrel{\oplus}{=}$	Status 🗍	Service $ ilde{ au}$	Tracking No	Reason	Actions
P Help	<	٩	From 🗎	Source	Conta	City	Weight	Received -	Service -	Tracking No		
Manage Invoices	<	×	То 🗎	HAWB		Select Country ~						
Logout			18-10-2021	st Csv ST225NZQ1634559534	Julia 038	Split United Kingdom	29.515	Received	Parcelforce 24	PBFF2768745001 Parcel List		ß
	<		18-10-2021	st Csv ST225QNR1634559534	Julia 039	Elbasan United Kingdom	1.987	Received	Sweden Post Registered	LM239358457SE Parcel List		ß
			18-10-2021	st Csv ST225XYL1634559534	Julia 040	Radvili?kio United Kingdom	0.126	Received	Yodel Xpress Sp	JD0002210164297421 Parcel List	Remote Area	ß
			18-10-2021	st Csv ST225UPC1634559533	Julia 034	T?rma Greece	29.170	Received	E-commerce Economy	VI50017940 Parcel List		ß
			18-10-2021	st Csv ST225ZFI1634559533	Julia 035	Cetinje United Kingdom	30.000	Received	Silver Lining Two Man Delivery	STEXGB00000149187GB00UB33NB6 Parcel List		

Figure 4-12 "Received" Shipments

4.4.7. Dispatched

When OWE operational team dispatch customer's parcel, its status is changed to "Dispatched".

smartrack ≡									🗘 🤷 Quailty (clien		💥 UK 🕚
🖀 Home	Home • Ship	ment									
Payments <	≔ Ship	ment list							Create Shipment	🔲 Manage	Address
🗮 Manage Shipment					~						
🗋 Manifest	Manife	est Label M	erge Existing Label	Fetch Label	J						
A Tracking											
Reports <	Page <	2 > of 12	View 20 🗸 records	Found total	730 records				Г	ACTION	~
Available Carrier		2 7 01 12	20 1 100103		2501000103						
– Manage Market Places 🧹		Created	Source HAWB	Contact	City Country	Weight (Kg)	Status	Service $ ilde{}$	Tracking No	Reason	Actions
? Help <	٩	From 🗎	Source	Contac	City	Weight	Intransit +	Service +	Tracking No]	
🖄 Manage Invoices 🗸	×	То	HAWB		Select Country ~						
🕩 Logout		15-10-2021	st Csv ST225TOQ1634317341	Julia 028	Split United Kingdom	1.000	Dispatched	Yodel Xpect 48 Pod	JD0002210164297406 Parcel List		ß
<		15-10-2021	st Csv ST2250QJ1634317340	Julia 026	Slattum United Kingdom	2.000	Dispatched	Yodel Xpress 24 Pod	JD0002210164297404 Parcel List		ß
		15-10-2021	st Csv ST225BKL1634317339	Julia 024	Tampere Spain	30.000	Received	Tourline 24 H	0079170079174000000186001 Parcel List		ß
		15-10-2021	st Csv ST225IVL1634317338	Julia 021	Ble Switzerland	30.000	Dispatched	Owe Flight	STEXGB00010000601CH000080909 Parcel List		ß
		15-10-2021	st Csv ST225TOL1634317337	Julia 019	Schulterndorf Austria	20.150	Partial Dispatched	Owe Standard	STSTGB00000149178AT000054106 Parcel List		
		15-10-2021	st Csv	Julia 015	?steck? Kraj Czech Republic	15.000	Partial Received	Wn Direct	WN15000441		





4.4.8. <u>IN t ransit</u>

When OWE operational team dispatch customer's parcel and it is on its way to destination, its status is changed to "IN transit"

smartrack =									🗘 🤷 Quailty	(client) 🚺	💥 UK 🗸
🕈 Home	Home + Shipn	nent									
Payments <	≔ Ship	ment list							+ Create Shipment	nport 🛛 🖪 Manage	e Address
🗮 Manage Shipment											
🗋 Manifest	Manife	est Label Me	erge Existing Label	Fetch Labe							
A Tracking											
Reports <	Page <	3 > of 12	View 20 v records	Found tota	al 230 records					ACTION	~
Available Carrier											
Manage Market Places 🧹		Created	Source HAWB	Contact	City Country	Weight (Kg)	Status	Service $ ilde{ }$	Tracking No	Reason	Actions
P Help <	٩	From	Source	Conta	City	Weight	Intransit 👻	Service *	Tracking No]	
Manage Invoices <	×	То	HAWB		Select Country ~						
Logout		15-10-2021	st Csv ST225ETP1634312432	Julia 008	San Giovanni Canavese Italy	1.750	Partial Received	Sweden Post Registered	RE885562981SE Parcel List		ß
<		15-10-2021	st Csv ST225NMR1634312431	Julia 005	77777-77777777 United Kingdom	1.500	Received	Hermes 2 Day	T01NLA0000012292 Parcel List		ß
		06-10-2021	st Csv ST225LJL1633544493	Julia 038	Split United Kingdom	29.515	Received	Parcelforce 24	PBFF2768379001 Parcel List		ß
		06-10-2021	st Csv ST225GDU1633544493	Julia 039	Elbasan United Kingdom	1.987	Received	Sweden Post Registered	LM239358240SE Parcel List		ß
		06-10-2021	st Csv ST225ALG1633544493	Julia 040	Radvili?kio United Kingdom	0.126	Dispatched	Yodel Xpress Sp	JD0002210164297285 Parcel List	Remote Area	ß
		06-10-2021	st Csv ST225CBH1633544492	Julia 035	Cetinje United Kingdom	30.000	Dispatched	Silver Lining Two Man Delivery	STEXGB00000149104GB00UB33NE Parcel List	36	
		06-10-2021	st Csv	Julia 032	Velika Nedelja	2.000	Dispatched	Yodel Xpress 24	JD0002210164297286		

Figure 4-14 "IN transit" Shipments

4.4.9. Delivered

When the shipment is delivered at the destination, its status is changed to "Delivered".

s mart rack =	=									Development (admin) 🚺 🗮	∪к ∽
Home		Home Ship	ment									
Find Waybill	<	≔ Ship	oment list						+ Create Sh	ipment 🛛 🕹 Imp	port 📗 🗐 Manage Add	ress
Remote Areas	<	_										
User		Manife	est Labe	Merge Exist	ting Label Fetch Lab	bel						
Accounts												
© Operation	<	Page <	1 >	of 1859 View	20 v records Found	d total 37,178 n	ecords				ACTION	~
2 Payments	<											
Manage Quotation			Created	Accounts	Source HAWB	Contact	City Country	Weight (Kg)	Status	Service	Tracking No	Rea
Toolbox	<	٩		Account ~	Source	Contact	City	Weight	Delivered -	Service -	Tracking No	
K Manage Flights	<	×	*		HAWB		Select Country ~					
Manage Warehouse	<		23-10- 2021	OWE	st Web 262227	Virginia Block	Berlin Germany	4.000	Delivered	Dhl Express World Wide (doc)	4091048625 Parcel List	
Warehouse Mgmt	<		22-10- 2021	OWE	st Web STGB1634912111GB75	Sienna Greenwood	Kent United Kingdom	3.750	Delivered	Yodel Xpect 48 Pod	JD0002210164310845 Parcel List	
Manage Deliveries	<		2021	OWE	st Web	Paula Drew	Ū	3.550	Delivered	Yodel Xpect 48	ID0002210164310844	
Permissions & Actions	<		2021	OWE	STGB1634912039GB27	, auta Drew	United Kingdom	5.550	Delivered	Pod	Parcel List	
Carriers	<		22-10- 2021	OWE	st Web STGB1634911851GB14	Pia Merkel	Surrey United Kingdom	3.290	Delivered	Yodel Xpect 48 Pod	JD0002210164310841 Parcel List	Ý

Page 13 of 34



Figure 4-15 "Delivered" Shipments

4.4.10. <u>Returned</u>

If the destination is not found or any contact person do NOT receive the parcel, it is returned to the OWE Warehouse and its status is changed to "Returned".

smartrack									Dev	eloper (admi	in) 🚺	ж ик ∽
者 Home	Home • Sh	pment										
🗾 Find Waybill	<	IPMENT LIST	г					+	Add Shipment	🛓 Import	🔲 Manage	Address
🚚 Remote Areas	<											
👗 User	Man	ifest Label	Merge Exis	sting Label								
Accounts												
📽 Operation	< Page	< 1 →	of 1 View 2	0 v records	Found total	l 4 records					ACTION	Ŧ
希 Manage Warehouse	< 🗆	Created 🔶	Accounts 🍦	HAWB $ ilde{}$	Contact	Country 🔶	Weight	Status 🍦	Service	Tracking No	Reaso	n Label
Permissions & Actions	د ۹	F 🛗				Select Country V		Returned +	Service +			
Carriers	κ	1 🗰										
Oepartment		06.07.2018	SMARTTRACK	802810995910	Test	Hayes Germany	1.000 Kg	Returned	Deutsche Post Registered	RS06017583	6DE	
X Agents		05.07.2018	SMARTTRACK	121212121 /	Syed Ali	Hayes	1.000	Returned	Deutsche	RS06017581		
📜 Manage Shipment				155555		United Kingdom	Kg		Post Registered		Ý	/
🗋 Manifest		05.07.2018	SMARTTRACK	1121212 <i>1</i> Tahir	Tahir	Hayes United Kingdom	1.000 Kg	Returned	Deutsche Post Registered	RS06017579	1DE	
A Tracking		05.07.2018	SMARTTRACK	1111117	Tahir	Hayes	1.000	Returned	Deutsche	RS06017577	8DE	
Reports	<			121212	Test	United Kingdom	Kg		Post Registered			
🗩 Integration	Page	< 1 →	of 1 View 2	0 v records	Found total	4 records						
Carrier Setup												
? Help												
👌 Manage Invoices	<											
🔍 Utilities	<											
🕞 Logout												
	<											
2011-2018 © SmartTrack												(

Figure 4-16 "Returned" Shipments

4.4.11. <u>Closed</u>

When the shipment is delivered and all its process is done, its status is changed to "Closed".



smartrack _∞ ⊸										Develop	ber (admin) 🚺	Ж ИК
🖀 Home		Home • Ship	ment									
🗐 Find Waybill	<	≔ SHIF	MENT LIST	r					+ Add	Shipment	🛓 Import 📗 🖩 Manage .	Address
Remote Areas	<											
👗 User		Manif	est Label	Merge Exis	sting Label							
🗞 Accounts												
📽 Operation	<	Page <	1 >	of 1 View 2	0 v records Four	d total 8 reco	rds				ACTION	
希 Manage Warehouse	<		Created	Accounts	HAWB	♦ Contact	Country 🔶	Weight	Status 🔶	Service 🍦	Tracking No	Reaso
Permissions & Actions	<	٩	1				Select Country V		Closed +	Service 👻		
Carriers	<	×	•									
≪> Department			31.05.2018	SMARTTRACK	503774532227	Tahir Akbar	Afd United Kingdom	1.000 Kg	Closed	Express World Wide (non Doc)	7884928435	
X Agents			27.02.2018	F599972	457164687146 /	Terina	Queensland	1.250	Closed	Sweden Post	LB6284654565)
					PackPost1	Hughes	Australia Haves	Kg 1.000	Closed	Registered Yodel @mini	JD0002210161100469	
🐂 Manage Shipment			07.02.2018		299406782376	Dasda						

Figure 4-17 "Closed" Shipments

4.5. Create Labels of Shipments

Users can create labels of shipments by following three ways:

- By clicking on icon displayed against each icon
- By clicking on "Label" button and selecting shipments that user want to create label and clicking on "Print Selected"
- By clicking on "Label" button and clicking on "Print All".

By clicking "Print All' button, all the shipments that are in "Ready to Print" status will be converted to "Label Created" status. Once label is created, balance will be deducted from its account.



m artrack ≡							A	³⁰ Quailty (c	lient) 🚺	₩ UK •
🖀 Home	Home Shipment									
Payments <	≔ Shipment list						+ Create Sh	nipment 🛛 🏝 Impoi	rt 📗 Manage	Address
📜 Manage Shipment										
🗋 Manifest	Manifes	lerge Existing Label Fe	etch Label					Prin	t Selected	Print All
A Tracking										
n Reports <	Page (1) of 2	View 20 🗸 records F	ound total 29 re	cords					ACTION	~
🂠 Available Carrier										
🐂 Manage Market Places ⊰	Created	Source HAWB	Contact	City Country	Weight (Kg)	Status ≜	Service \Leftrightarrow	Tracking No	Reason	Actions
? Help <	Q From	Source	Contact	City	Weight	Ready To Print +	Service -	Tracking No		
Manage Invoices <	🗙 To 🗎	HAWB		Select Country ~						
🕩 Logout	25-10-2021	st Csv ST225FME1635172171	Julia 038	Split United Kingdom	29.515	Ready To Print	Parcelforce 24	Parcel List		D
<	25-10-2021	st Csv ST225QJJ1635172171	Julia 039	Elbasan United Kingdom	1.987	Ready To Print	Sweden Post Registered	Parcel List		D
	25-10-2021	st Csv ST225ACS1635172171	Julia 040	Radvili?kio United Kingdom	0.126	Ready To Print	Yodel Xpress Sp	Parcel List	Remote Area	D
	25-10-2021	st Csv ST225LEC1635172170	Julia 034	T?rma Greece	29.170	Ready To Print	E-commerce Economy	Parcel List		D
	25-10-2021	st Csv ST225AA01635172170	Julia 035	Cetinje United Kingdom	30.000	Ready To Print	Silver Lining Two Man Delivery	Parcel List		D
	25-10-2021	st Csv	Julia 031	Macedonia	1.000	Ready To Print	Yodel Xpress 48			Ē

Figure 4-18 How to create labels of Shipments

4.6.<u>Create Manifest of Shipments</u>

Users can create manifest of shipments by following two ways:

- By clicking on "Manifest" button and selecting shipments that user want to manifest and clicking on "Manifest Selected"
- By clicking on "Manifest" button and clicking on "Manifest All"

By clicking "Print All' button, all the shipments that are in "Ready to Print" status will be converted to "Label Created" status.



0-0-0									Д 🥙 Quailt	y (client) 🚺	💥 UK 🗸
A Home	Home + Ship	ment									
Payments <	i≡ Shij	oment list							+ Create Shipment 🛓 Ir	nport 🛛 🗐 Mana	ge Address
Manage Shipment Manifest Tracking	Manif	iest abel Me	erge Existing Label	Fetch Lab	el				Manifest Selected manifest	all List of All	Manifests
Reports < Available Carrier	Page <	1 > of 24	View 20 View record	s Found to	otal 469 records					ACTION	~
📜 Manage Market Places ⊰	-	Created	Source HAWB	Contact	City Country	Weight (Kg)	Status 🔶	Service \Rightarrow	Tracking No		Actions
? Help <	٩	From 🛗	Source	Cont	City	Weight	Label Created -	Service -	Tracking No		
🖄 Manage Invoices 🛛 <	×	To	HAWB		Select Country ~						
🕩 Logout		21-10-2021	st Csv ST225CKJ1634826818	Julia 011	Szczecin Italy	30.000	Label Created	Dac Italy	DAC502440LHR Parcel List		ß
<		21-10-2021	st Csv ST225GOC1634826817	Julia 010	777777 Portugal	30.000	Label Created	Ctt Expresso	EQ445471796PT Parcel List		ß
		21-10-2021	st Csv ST225BHK1634826817	Julia 008	San Giovanni Canavese Italy	1.750	Label Created	Sweden Post Registered	RE8855630635E Parcel List		ß
		21-10-2021	st Csv ST225QFX1634826816	Julia 007	Denain United Kingdom	30.000	Label Created	Parcelforce 24	PBFF2768776001 Parcel List		ß
		21-10-2021	st Csv ST225ITK1634826816	Julia 005	77777-77777777 United Kingdom	1.500	Label Created	Hermes 2 Day	T01NLA0000012379 Parcel List		2
		21-10-2021	st Csv ST225KYH1634826813	Julia 002	Calgary United Kingdom	0.080	Label Created	Royal Mail 1st Class (g)	08045139900001029147F Parcel List		Ľ

Figure 4-19 How to create Manifest of Shipments

After creating manifest, a list of all manifest reports are displayed in the list as shown in below figure.

smartrack						Q 🙆	Quailty (client) 🚺 💥 UK
👫 Home	Hom	e • Shipment	Manifest report				
Payments	< =	≡ Manifes	t Report				≣ List
🧮 Manage Shipment							
Manifest	P	age < 1	> of 2 View 20 V record	ds Found total 21 records			
A Tracking			Date 🔶	Number of Parcels	Manifest No	Manifest Type	View shipments
Reports	<	Q	From				
Available Carrier		×	To				
R Manage Market Places	<		18-10-2021	21	13185	Parcel	View Shipments CSV PDF
? Help			15-10-2021	1	13176	Parcel	View Shipments CSV PDF
Manage Invoices			06-10-2021	28	13166	Parcel	View Shipments CSV PDF
-	<		06-10-2021	2	13165	Bagging	View Shipments CSV PDF
Logout			04-10-2021	22	13164	Parcel	View Shipments CSV PDF
	<		17-09-2021	3	13155	Parcel	View Shipments CSV PDF
			10-09-2021	535	13154	Parcel	View Shipments CSV PDF
			10-09-2021	1	13153	Parcel	View Shipments CSV PDF
			08-09-2021	24	13146	Parcel	View Shipments CSV PDF
			01-09-2021	24	13134	Parcel	View Shipments CSV PDF
			01-09-2021	4	13133	Parcel	View Shipments CSV PDF
			13.08.0001	2	12128	Darral	

Figure 4-20 Manifest Report

4.7. How to Export, Delete, Hold, UN hold and Restore Shipments

Page **17** of **34**

User is able to Export, Delete, Hold, UN hold and Restore any shipment before its manifest is created. There are checkboxes present against each shipment to select and an action drop down to perform different actions like Export, Delete, Hold etc. If for any reason user wants to delete his shipment without further processing, amount of the shipment added on label creation will be refunded and added to his account.

smartrack =							¢	Quailty (client)	Ж ∪К ∨
🖀 Home	Home Shipment									
Payments <	≔ Shipment	list					+ Create	Shipment 🛛 📤 Imp	ort 🛛 🖪 Manage	Address
🗮 Manage Shipment										
Manifest	Manifest L	abel Merge Existing La	bel Fetch Label							
Tracking										
Reports <			٦.						ACTION	~
Available Carrier	Page < 1	→ of 99 View 20 ¥	records Found total 1,97	'6 records					ACTION Export	
, Manage Market Places 🗸	Create	d Source HAWB	Contact	¢ City Country	0 Weight (Kg)	Status	Service	Tracking No	Delete Unhold Re Hold	
Help <	Q From	Source	Contact	City	Weight	Status -	Service -	Tracking No	Restore	
Manage Invoices <	Х	HAWB		Select Country ~]					
Logout	25-10-3	2021 st Csv ST225FME1635	Julia 038	Split United Kingdom	29.515	Ready To Print	Parcelforce 24	Parcel List		D
<	25-10-2	2021 st Csv ST225QJJ16351	Julia 039 72171	Elbasan United Kingdom	1.987	Ready To Print	Sweden Post Registered	Parcel List		D
	25-10-3	2021 st Csv ST225ACS1635	Julia 040	Radvili?kio United Kingdom	0.126	Ready To Print	Yodel Xpress Sp	Parcel List	Remote Area	D
	25-10-3	2021 st Csv ST225LEC1635	Julia 034	T?rma Greece	29.170	Ready To Print	E-commerce Economy	Parcel List		D
	25-10-3	2021 st Csv ST225AAO1635	Julia 035	Cetinje United Kingdom	30.000	Ready To Print	Silver Lining Two Man Delivery	Parcel List		
	25-10-2	2021 st Csv ST2258TH1635	Julia 031	Macedonia United Kingdom	1.000	Ready To Print	Yodel Xpress 48 Non Pod	Parcel List		Ě

Figure 4-21 How to Export, Delete, Hold, UN hold, and Restore Shipments

4.8.How to Track any Shipment?

User is able to track its shipments as well. There are two ways to track a shipment.

- By clicking on the "Tracking No" displayed against each shipment
- By going to Tracking page and entering "Tracking No" of any shipment there.

Below figure displays single tracking of a shipment.



smartrack i	=									Q 🔒	Quailty (client)	ж ик א
🖀 Home		Home • Shipr	nent									
Payments	<	:≡ Ship	ment list							+ Create Shipmen	nt 🛃 Import 📃 Mana	age Address
📕 Manage Shipment												
🗋 Manifest		Manife	est Label Me	erge Existing Label	Fetch Lab	el						
A Tracking												
Reports	<	Page <		View 20 🗸 record							ACTION	~
Available Carrier		Fage	1 3 01701	view 20 V record	s Pound to	stal 1,590 records						
📕 Manage Market Places	¢	□ ▲	Created	Source HAWB	Contact	City Country	Weight (Kg)	Status	Service	Tracking No	Reason	Actions
? Help	<	٩	From	Source	Cont	City	Weight	Label Created -	Service +	Tracking No		
Anage Invoices	<	×	То	HAWB		Select Country ~						
			21-10-2021	st Csv	Julia	Szczecin	30.000	Label Created	Dac Italy	DAC502440LHR		Ø
Logout				ST225CKJ1634826818	011	Italy				Parcel List		
Logout	<		21-10-2021	ST225CKJ1634826818 st Csv ST225BHK1634826817	011 Julia 008	Italy San Giovanni Canavese Italy	1.750	Label Created	Sweden Pos Registered	Parcel List RE885563063SE Parcel List		ß
Logout	<		21-10-2021 21-10-2021	st Csv ST225BHK1634826817 st Csv	Julia 008 Julia	San Giovanni Canavese Italy 777777	1.750 30.000	Label Created		RE885563063SE		2
♦ Logout	< .			st Csv ST2258HK1634826817 st Csv ST225GOC1634826817 st Csv	Julia 008 Julia 010 Julia	San Giovanni Canavese Italy 777777 Portugal 77777-77777777			Registered	RE885563063SE Parcel List EQ445471796PT Parcel List T01NLA0000012379		
Logout	K		21-10-2021	st Csv ST2258HK1634826817 st Csv ST225GOC1634826817	Julia 008 Julia 010 Julia 005 Julia	San Giovanni Canavese Italy Portugal	30.000	Label Created	Registered Ctt Expresso	RE885563063SE Parcel List EQ445471796PT Parcel List		2

Figure 4-22 How to track single shipment

smartrack 🗘 🥶 Quailty (client) 🚺 💥 UK 🗸 Home + Multit 🖀 Home Payments ENTER YOUR TRACKING NUMBER, ONE PER LINE ALL NOT DELIVERED SHIPMENTS SHIPMENTS 📜 Manage Shipment DAC502440LHR ۲ × 4 4 C Manifest PBFF2768745001 A Tracking LM239358443SE DELIVERED NOT FOUND Reports PBFF2768780001 SHIPMENTS SHIPMENTS 🍄 Available Carrier 0 0 📜 Manage Market Places ⊰ ? Help C Export Last Status C EXPORT 🖄 Manage Invoices **(4) X** (3) **(1) A** (0) **X** (0) **v** (0) 🕩 Logout Destination Tracking Number Origin Description Status × DAC502440LHR United Kingdor United Kingdon X PBFF2768745001 United Kingdom United Kingdon LM239358443SE igham Service Centre - GBR

Below figure displays a multi-tracking shipment.



5. CARRIER SETUP

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Carrier setup is the screen where user can see the carriers that are associated to his account. User need to accept terms and conditions to use that carrier. There are two tabs displayed in Carrier Setup screen as follows:

- Carrier Selection
- Contracts

5.1.Carrier Selection

Below is shown the screen of Carrier setup. This is "Carrier Selection" tab.

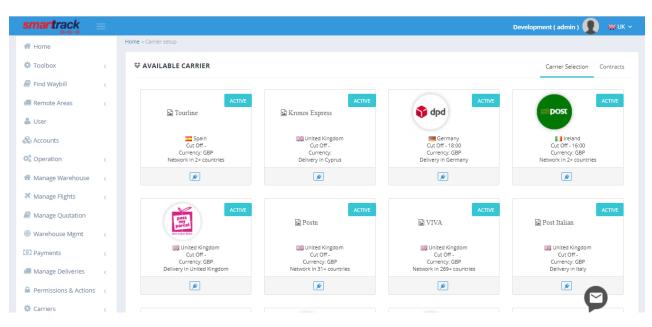


Figure 5-1 Carrier Setup

User need to click on "Agree" button displayed in carrier tile to use its services. After, user clicks on Agree,



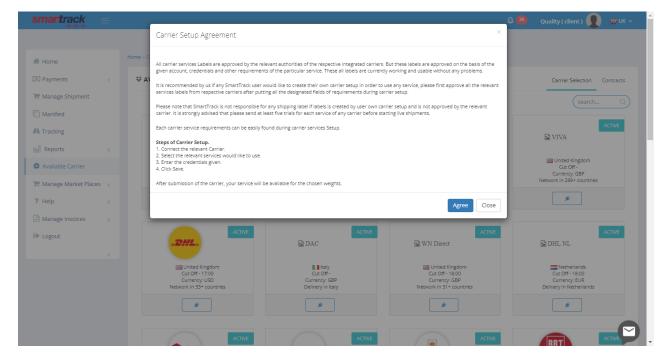


Figure 5-2 Terms & Conditions of carrier

User clicks on Agree to accept terms & conditions of this specific carrier. After clicking on Agree user will be able to use its services and an "Active" label is appeared on that carrier as displayed below.

s mart rack i					💿 Development (admin) 🚺 🛛 💥 🖽
Home		Home + Carrier setup			
> Toolbox	<	VAILABLE CARRIER			Carrier Selection Contracts
Find Waybill	<				
Remote Areas	<	ACTIVE Tourline	ACTIVE		
User					
Accounts		Cut Off -	Cut Off -	Germany Cut Off - 18:00	Leland Cut Off - 16:00
Operation	<	Currency: GBP Network in 2+ countries	Currency: Delivery in Cyprus	Currency: GBP Delivery in Germany	Currency: GBP Network in 2+ countries
Manage Warehouse	<	×	×	×	×
Manage Flights	<				
Manage Quotation		pass my parcet	ACTIVE	ACTIVE	ACTIVE
Warehouse Mgmt	<	Darces Inter-Calco Hum			
2 Payments	<	Cut Off - Cut Off - Currency: GBP	United Kingdom Cut Off - Currency: GBP	Cut Off - Cut Off - Currency: GBP	United Kingdom Cut Off - Currency: GBP
Manage Deliveries	<	Delivery in United Kingdom	Network in 31+ countries	Network in 269+ countries	Delivery in Italy
Permissions & Actions	<	<u>×</u>	×	×	
Carriers	,				



5.2.Contracts



User can also add his own "Contracts" in this list by clicking on "Contracts" tab displayed at top of the screen.

smartrack =				Q 3	Quailty (client) 👔 💥 UK 🗸
A Home	Home				
Payments <	VAILABLE CARRIER				Carrier Selection Contracts
📜 Manage Shipment					search Q
C Manifest					
A Tracking	Action D	ate Created	Contract	Carrier	Status
Reports <		8-09-2021	EDI	Sweden Post Post	Inactive
Available Carrier				rost	
📜 Manage Market Places ⊰	+ Add your own contract				
? Help <					
🖄 Manage Invoices 🧹					
🕩 Logout					
<					
2011-2021 © SmartTrack					$\mathbf{\mathbf{\mathbf{\mathcal{P}}}}$

Figure 5-4 Contracts Screen

User will click on "Add your own contract" button and a new screen is displayed as shown below to add a contract.

# Home	Home = Car	SETUP CARRIER - STEP	1 OF 4		search Q	
0 Payments	⇔ AV/					Carrier Selection Contrac
, Manage Shipment		1 Select Carrier	2 Select Services	3 Contract Details	4 Confirmation	search
Manifest						
A Tracking	Ac	Please select carrier and then pres	s continue button.			Status
Reports						Inactive
Available Carrier						
R Manage Market Places	+ Ad	aramex	Asendia UK	BPOST	2	
? Help			in rischtid erk	in Di Obi		
A Manage Invoices		United Kingdom	🔛 United Kingdom	🔛 United Kingdom	United Kingdom	
Logout		Select Carrier	Select Carrier	Select Carrier	Select Carrier	
		DHL	🕎 dpd	GULF	KAAB	
		III United Kingdom	🔛 United Kingdom	🏭 United Kingdom	🏭 United Kingdom	
		Select Carrier	Select Carrier	Select Carrier	Select Carrier	

Figure 5-5 Add Own Contract Screen Page 22 of 34



The added contract's carrier is displayed in Carrier Selection tab.

smartrack ≡	E					4 30	Quailty (client) 👥 💥 UK
👫 Home	Hor	ne • Carrier setup					
Payments	<	VAILABLE	CARRIER				Carrier Selection Contracts
🧮 Manage Shipment							search Q
Manifest							
A Tracking		You have success	sfully add/updated contract.				
B Reports	<						
Available Carrier		Action	Date Created 25-10-2021	Contract	Carrier		Status
📕 Manage Market Places	<		08-09-2021	EDI	Sweden Sweden Post		Inactive
	< C				Post		in deare
	<						
Logout		+ Add your owr	n contract				
	<						
	<						

Figure 5-6 Added Contracts in the list

smartrack 🗘 🕘 🛛 Quailty (client) 🚺 💥 UK 🖓 🖀 Home Payments SAVAILABLE CARRIER Carrier Selection Contracts 🐂 Manage Shipment search... 🗋 Manifest A Tracking Action Date Created Contract Carrier Status 25-10-2021 Test Aramex Reports TCU 25-10-2021 🗟 Asendia 🛛 Asendia UK Available Carrier UK Sweden Sweden Post 08-09-2021 EDI 📜 Manage Market Places ⊰ Post ? Help + Add your own contract 🖄 Manage Invoices ➡ Logout https://staging.smarttrack.co/carrier_setup.php#portlet_tab2

When user has added a new contract, it will be listed in the "Contracts" tab as shown below.

Figure 5-7 Own Contract Added in the Carrier Setup



6. MANAGE INVOICES

System will provide a list of invoices to pay for user that have been generated by Parent account. Invoices are listed along with Invoice Number, Invoice Date, Created Date, Amount, VAT (if applicable), status of invoice and Generated by.

amartrack ≡								🗘 🤨 Quailty (d	client) 🚺 💥 UK 🖞
Home	Home • Invoices								
Payments <	Invoices≣							Note: All below invoices an	e generated from the system
Manage Shipment	Purchased C	Orders Invoices							
Tracking	Page < 1	> of 5 View	20 🗸 records Found to	tal 87 records					Lownload CSV
Available Carrier	Actions 🔺 In	voice Number	Invoice Date	Created	Date	Net Amount	Vat	Total Amount	Is Paid 🔶
, Manage Market Places <		Invoice No From Invoice No To	From	From To	1111 1111 1111				Select Optio 💙
Help <	Tools ~	NV1200	22-01-2019	22-01-2	19	0.1 GBP	0.00 GBP	0.10 GBP	Paid 2019-12-30 SmartTrack QA
Invoice List	Tools ~	NV1194	15-01-2019	15-01-2	19	0.1 GBP	0.00 GBP	0.10 GBP	Paid 2021-06-28 SmartTrack QA
Credit note Manual Invoices	Tools ~	NV1160	15-10-2021	15-10-20	21	2.41 GBP	0.00 GBP	2.41 GBP	Paid 2021-10-15 SmartTrack QA
Logout	Tools 🗸 🔢	NV1159	15-10-2021	15-10-2	21	11.87 GBP	1.73 GBP	13.60 GBP	Paid 2021-10-15 SmartTrack QA
~	Tools ~	NV1158	15-10-2021	15-10-2	21	0.5 GBP	0.00 GBP	0.50 GBP	Paid 2021-10-15 SmartTrack QA
	Tools 🗸 🛛 🚺	NV1157	15-10-2021	15-10-2	21	1.59 GBP	0.00 GBP	1.59 GBP	Paid 2021-10-15 SmartTrack QA

Figure 6-1 Invoices list

User can download all invoices list as well.

	Α	В	С	D	E	F	G	Н	1	J
1	Туре	Account REF	Nominal Account REF	Department ID	Date	REF	Details	Net Amount	Tax Code	Tax Amount
2	SI	SMARTQA	4000		15 January 2019	INV1194	Freight charges	0.1		0
3	SI	SMARTQA	4000		22 January 2019	INV1200	Freight charges	0.1		0
4	SI	SMARTQA	4000		26 February 2019	INV1000	Freight charges	0.1		0
5										

Figure 6-2 All Invoices list excel file

User can also download pdf, csv and summary pdf for individual invoice by clicking on "Tools" option.

Summary pdf is shown below.

			т	'el: +44 (0) 208 80	67 6060 Fax: 07894
Bill TO				IN	VOICE
SMARTQA COMPANY			INVOICE #	1	DATE
			INV1154		15-10-2021
			CUSTOMER	ID	TERMS
			SMARTQA	30 Days	
Country	Service	No of Shipment	Total Weight(KG)	Type of charges	Charges (GBP)
nited States Minor G	Dutlying BisindenDARD (STOWESTND)	2	2.000	Label Charges	0.20 GBP
				Sub Total	0.20 GBP
nited Kingdom	OWE STANDARD (STOWESTND)	2	2.000	Label Charges	0.20 GBP
				Sub Total	0.20 GBP
	ROYAL MAIL TRACKED 48 (E) (STRYM0TP2)	2	0.100	Label Charges	0.20 GBP
				Sub Total	0.20 GBP
	ROYAL MAIL 1ST CLASS (G) (STRYMRMIL)	2	0.160	Label Charges	0.20 GBP
				Sub Total	0.20 GBP
	HERMES 2 DAY (STHRM0002)	2	3.000	Basic Charges	2.14 GBP
				Label Charges	0.20 GBP
				Labour	0.22 GBP
				Processing Fee	0.06 GBP
				DDP	0.10 GBP
				Sub Total	2.72 GBP
	PARCELFORCE 24 (STPFR0024)	4	119.030	Basic Charges	5.00 GBP
				Label Charges	0.40 GBP
				Labour	0.12 GBP
				Redelivery	0.24 GBP
				Processing Fee	0.40 GBP
				Sub Total	6.16 GBP

Figure 6-3 Invoices list summary pdf file

Invoice pdf is shown below.

						Tel: +	-44 (0) 208 86	7 6060 Fax:	078942
Bill TO							INV	/010	E
SMARTQA COMPANY					INVOIC	E #		DATE	
					INV115	4		15-10-2021	
					CUSTOME	RID		TERMS	
					SMART	QA		30 Days	
Order Ref	Label Created	Reference	Destination	Service	Weight(KG)	Pes	Basic Chrg	Add. Chrg	Total
T225MLN1634308405	15-10-2021		Schulterndorf, Austria	Owe Standard	20.150	4	0.00	0.10	0.10
T225KEA1634312437	15-10-2021		Schulterndorf, Austria	Owe Standard	20.150	4	0.00	0.10	0.10
			Sub-T	fotal for				Austria :	0.20
T225ITM1634308404	15-10-2021		?steck? Kraj, Czech Republic	Wn Direct	10.000	2	0.00	0.10	0.10
T225WPQ1634312435	15-10-2021		?steck? Kraj, Czech Republic	Wn Direct	10.000	2	0.00	0.10	0.10
			Sub-T	fotal for			c	zech Republic :	0.20
T225JXE1634308411	15-10-2021		T?rma, Greece	E-commerce Economy	16.870	3	2.72	0.10	2.82
F225RLZ1634308404	15-10-2021		Epirus, Greece	Viva Express	30.000	1	0.00	0.10	0.10
F225TZR1634312442	15-10-2021		T?rma, Greece	E-commerce Economy	16.870	3	2.72	0.10	2.82
T225WOA1634312436	15-10-2021		Epirus, Greece	Viva Express	30.000	1	0.00	0.10	0.10
			Sub-1	fotal for				Greece :	5.84
T225DBE1634308401	15-10-2021			Sweden Post Registered	1.750	2	0.00	0.10	0.10

Figure 6-4 Invoices list pdf file

Invoice csv is shown below.

Α	В	D	Е	F	G	н	L	N	0	P	R	х	Y	Z	AA
Account	Invoice Date	Tracking Number	M	Status	Carrier	Service Name	City	Postcode	Number of Pieces	Weight	Basic Charges	Remote Area	Discount	Extra Charges	Total Charges
SMARTQA	26-Feb-19	JD0002210164110313		RECEIVED	Yodel	@MINI PACK 72	United Kingdom	UB3 5DZ	1	2	0	0	0	0.1	0.1
								TOTAL :	1	2	0	0	0	0.1	0.1

Figure 6-5 Single Invoice excel file

7. <u>Reports</u>

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OWE presents graphical view of shipments on the basis of Carriers and Services as well.

7.1. Services Label Generation

This reports displays how many labels are generated for any service on daily basis. User can filter on Service, Date Type and Date Range and can download the report.

smartrack =		Q 😕	Quailty (client) 🚺 💥 🛛	∪к ∽
# Home	Home + Label generation report			
Payments <	I Label Generation Report			
📜 Manage Shipment				
🗋 Manifest	Report Filters			
A Tracking	Select Carrier Select Service			
🔟 Reports 🗸 🗸	Select Carrier *			
Company Sales Bonus	Date Type Date Ranges Date Created	to		1
Salesperson Bonus				
Services Label Generation	& Download	Excel File		
Accounts Label Generation				
IOSS Report				
Available Carrier				
📜 Manage Market Places 🔍				
? Help 🗸				
🗋 Manage Invoices 🗸 🗸				
🕩 Logout				
~			(Ø

Figure 7-1 Label Generation filters

Here is the downloaded csv of Label Generation

В	С	D	E	F	G	Н		
Report (2021-09-2	5 To 2021-10-25)							
		25-09-2021			26-09-2021	L		
Service Code	Number Of Shipment	Total Weight	Average Weight	Number Of Shipment	Total Weight	Average V		
STYDL2CXN	0	0	0	0	0	0		
STYDL02CP	0	0	0	0	0	0		
STYDL01VP	0	0	0	0	0	0		
STYDL2VLN	0	0	0	0	0	0		
Total	0	0	0	0	0	0		
	Service Code STYDL2CXN STYDL02CP STYDL02VP STYDL2VLN	STYDL2CKN 0 STYDL02CP 0 STYDL01VP 0 STYDL2VLN 0	Report (2021-09-25 To 2021-10-25) 25-09-2021 Service Code Number Of Shipment Total Weight STYDL2CXN 0	Report (2021-09-25 To 2021-10-25) 25-09-2021 Service Code Number Of Shipment Total Weight Average Weight STYDL2CXN 0 <td>Service Code Number Of Shipment Total Weight Average Weight Number Of Shipment STYDL2CXN 0</td> <td>Service Code Number Of Shipment Total Weight Average Weight Number Of Shipment Total Weight StrVDL2CXN 0 0 0 0 0 0 StrVDL2CXN 0 0 0 0 0 0 0 StrVDL2CXN 0 0 0 0 0 0 0 StrVDL02CP 0 0 0 0 0 0 0 StrVDL2VLN 0 0 0 0 0 0 0</td>	Service Code Number Of Shipment Total Weight Average Weight Number Of Shipment STYDL2CXN 0	Service Code Number Of Shipment Total Weight Average Weight Number Of Shipment Total Weight StrVDL2CXN 0 0 0 0 0 0 StrVDL2CXN 0 0 0 0 0 0 0 StrVDL2CXN 0 0 0 0 0 0 0 StrVDL02CP 0 0 0 0 0 0 0 StrVDL2VLN 0 0 0 0 0 0 0		

Figure 7-2 Label Generation excel file

7.2. Carrier Country Delivered Performance

This report displays country wise performance of services along with its transit time and efficiency.

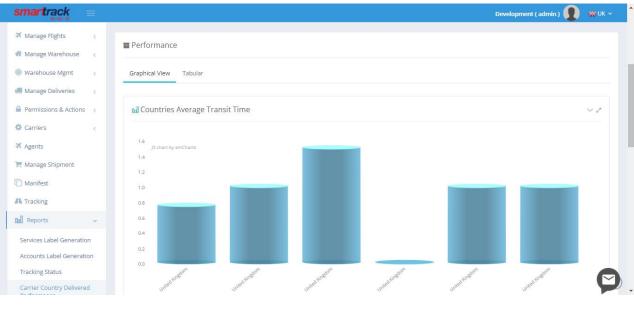
Graphical representation of this report is displayed below

Page **27** of **34**



smartrack ≡	Development (admin) 👥 💥 UK 🛩
A Home	Home « Carrier country service performance report
Find Waybill <	I arrier Country Delivered Performance Report ▲ Download Excel File
🛲 Remote Areas 🛛 <	
🚨 User	Report Filters
🗞 Accounts	Show Report Select Account Carrier Select Service
Operation <	Selected Account v SMARTQA v Select Carrier v
Manage Quotation	Country Date Ranges Image: Select Country 25-09-2021 to 25-10-2021 Filter Report
Payments <	
🌣 Toolbox 🧹	
✗ Manage Flights <	Performance
A Manage Warehouse 🧹	
Warehouse Mgmt <	Graphical View Tabular
Manage Deliveries <	
0.0.1.1.0.1.1	B Commenter Avenues Toronta Time







7.3. Account Label Generation

This reports displays how many labels are generated for any account date wise. User can filter on Service, Date Type and Date Range and can download the report



smartrack =										Q 🞴	Quailty (client) 🚺	💥 UK 🗸	
Home Home	me « Accounts la	bel generation r	eport											
Payments <	I≣ Accounts	s Label Ger	neration Rep	oort								a Download	Excel File	
T Manage Shipment	Report Filters													
A Tracking	Select Carrier Yodel • Select Service × YODEL & YODEL XPRESS 48 POD × YODEL XPRESS 5P													
Doll Reports ~	Date Typ Date Cre	ated					~ [Date Ranges 20-09-	2021	to	17-1	0-2021		
Company Sales Bonus Salesperson Bonus	Filter Rep	port												
Services Label Generation														
Accounts Label Generation	🖬 Result													
Available Carrier	Account	2021-09-20	2021-09-21	2021-09-22	2021-09-23	2021-09-24	2021-09-2	25 2021-09-26	2021-09-27	2021-09-28	2021-09-29	2021-09-30	2021-10	
🦷 Manage Market Places 🗸	qa_client	0	9	11	0	17	0	0	0	0	1	0	12	
? Help 🗸	qa_company	0	0	0	0	0	0	0	0	0	0	0	0	
🖓 Manage Invoices 🗸 🗸	4					-							÷	
🕩 Logout														
011-2021 © SmartTrack													Ģ	

Figure 7-5 Account Label Generation filters

Here is the downloaded csv of Account Label Generation

2	А	В	С	D	E	F	G	Н	1.1	J	к	L	М	N	0	Р	Q
1	Account Label G	enerated F	Report	(To)													
2	FALSE	20-09-2021 21-09-2021				21	22	-09-2021 23-09-2021					2				
3	Account	No. Shipment	Weight A	vg. Weight	No. Shipment	Weight	Avg. Weight	No. Shipment	Weight	Avg. Weight	No. Shipment	Weight	Avg. Weight	No. Shipmer	nt Weight	Avg. Weight	No. Ship
1	SMARTQA - qa_client	0	0	0	21	27.5	1.31	26	348.2	13.39	2	3	1.5	44	686.2	15.6	0
5	SMARTQA - qa_company	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	Total	0	0	0	21	27.5	1.30952381	26	348.2	13.39230769	2	3	1.5	44	686.2	15.59545455	0
7																	
8																	
9																	
LO																	
11																	

Figure 7-6 Account Label Generation excel file